Galileo ZL Booking Guide

Travelport Galileo

Car Availability and Rates

Display with flight segments	CAZLS# (# = air segment)
Display without flight segments	CAZLLHR05SEP-07SEP/ARR-3P-3P
Display Local Availability & Rates	CAZLCHIC0206JUL-12JUL/ARR-3P-3P
Display One-way between Airport	CAZLFRA30JAN-05FEB/ARR-9A-4P/DO-TXL
Display One-way Airport to Local	CAZLMCO30JAN-05FEB/ARR-9A-4P/DO-ORLR02
Display One-way Local to Airport	CAZLCHIC0206JUL-12JUL/ARR-3P-3P/DO-ORD
Display One-way Local to Local	CAZLSFOS0622JAN-23JAN/ARR-9A-4P/DO-ZLSFOC08

Optional Shop Qualifiers

Display by Car Type	/VT-CDMR
Display Contracted Rate or Direct Bill	/CD-XXXXXXX
Display in a different currency	/FC-XXX (ex: /FC-USD)
Display by Loyalty number	/ID-XXXXXXXXX

Sell Formats

Reference Sell from Availability Display	CS1 (1 = line number
Direct Sell between Air Segments	CSZLS#/VT-CDMR (# = segment number)
Direct Sell after one-way Air Segment	CSZLS#/VT-CDMR/DD-04NOV/RT-10A (# = segment number)
Direct Sell without Air Segment	CSZLCDG07MAR-14MAR/VT-CDMR/ARR-1P/RT-1P
Direct Sell Local Location	CSZLMIAS0122AUG-24AUG/VT-ICAR/ARR-3P/RT-2P

Optional Sell Qualifiers — (SI field should be last qualifier)

Billing Reference	/BR-XXXXXXX
Frequent Travel Number	/FT-AA1234 (AA = airline code)
Navigational Equipment	/SQ-NVS (use a - (dash) between multiple entries)
Child/Infant Seat	/SQ-CST (use a - (dash) between multiple entries)
Flight Information	/ARR-AA324 (AA=airline code, 324=flight #)
Name (if different than first name in PNR)	/P# (# = passenger name number)
Supplemental Information	/SI-XXXX (use a . (period) between multiple entries)

Methods of Payment

Booking with Contract ID (CD) and Billing Number (G) (No Loyalty Number)	/CD-contractid/G-CCZLbillingnumber
Booking with Contract ID (CD), Loyalty Number (ID) and Billing Number (G)	/CD-contractid/ID-loyaltynum/G-CCZLbillingnumber
Voucher Payment-Full Credit (Expanded Electronic Voucher)	/VV-FC/BN-Cbillingnumber Steps 2 & 3; ER, then CVP/S#/ET (# = seg no.)
Voucher Payment-Days/Group (Expanded Electronic Voucher)	/VV-GDA/BN-Cbillingnumber Steps 2 & 3; ER, then CVP/S#/ET (# = seg no.)
Voucher Payment-Value (Expanded Electronic Voucher)	/VV-USD123.45/BN-Cbillingnumber (destination currency) Steps 2 & 3; ER, then CVP/S#/ET (# = seg no.)
Credit Card Guarantee	/G-CCXX123456789123EXPMMYY (XX=Credit card code)

National Locations

Display list of locations by city	CLZLPAR
Display list of locations by country	CLZLGB-A (ex., A = Airport, -C for city, etc.)
Display airport location policy	CPOZLDUB or GGCARZLDUB
Display local location policy	CPOZLORLR02 (limited)

Rate Rules

Display Rate Rule	CR# or RTSVCC# from PNR (# = line number)
Redisplay Car Quote	MPCA

Modify*

Modify Car Type	2/VT-CDMR (2 = segment number)
Modify Drop off City	2/DO-FRA (2 = segment number)
Modify Arrival Time	2/ARR-7P (2 = segment number)
Modify Return Time	2/RT-10A (2 = segment number)
Cancel Segment	XE2 (2 = segment number)
Voucher Print (retrieve after booking)	CVP/S#/ET (# = segment number)

Verify your confirmation number after a modify, it may have changed due to a forced cancel/rebook

Helpful Hints

• Please be sure to add renter loyalty number at time of shop or direct sell as it cannot be added later.

• When modifying a reservation to add a billing number, the Contract ID number must be added back into the reservation.

• One Way availability will be charged at the agreed contracted rates.

• The alpha code at the end of the confirmation number will alert you to the level of service at the pick-up location:

AISLE: Follow signs to the **Emerald Aisle**, choose any car, and proceed to the exit booth

BOOTH: Follow signs to the **Emerald Club Booth**, show ID, and collect your keys and go

COUNT: Renters will need to stop at the **rental counter** or may use the rental kiosk for processing

EXCNT: Proceed to the designated **Emerald Club Executive counter**, show ID, collect your keys and go

EXSEL: Follow signs to the **Executive Selection**, choose any car, and proceed to the exit booth

PRSVC: Priority Service - Only available in countries outside US and CA

RESERV: Locate the vehicle row of the **reserved** car class, choose any car, and proceed to the exit booth

Assistance

UK	TravelAgentSupport@erac.com or +44 (0)125 251 4756
Germany	TMCSupport@ehi.com or +49 (0)800 181 9683
France	Fr.resaassistance@ehi.com or +33 (0)144 38 61 68
US	tagents@nationalcar.com or +1 (0)800 328 2233